

## **Jacksonville Sheriff's Office Citizen's Online Reporting System**

### **Statement of Privacy**

The Jacksonville Sheriff's Office is committed to protecting your privacy and offering technology that gives you the most powerful and safe online experience. This Statement of Privacy applies to the Jacksonville Sheriff's Office Citizen's On-Line Reporting System and governs data collection and usage. By using the Jacksonville Sheriff's Office Citizen's On-Line Reporting System, you consent to the data practices described in this statement.

#### **Police Reports Are Public Records**

It is important to bear in mind that some of the information contained within a police report is a matter of public record and as such it must be disclosed upon request. However, the Jacksonville Sheriff's Office generally does not release information that is exempt from public disclosure or that is confidential, such as the identity and personal information of a crime victim.

#### **Collection of your Personal Information**

The Jacksonville Sheriff's Office collects personally identifiable information, such as your e-mail address, name, home or work address or telephone number. The Jacksonville Sheriff's Office also collects anonymous demographic information, which is not unique to you, such as your ZIP code, age, gender, etc.

There is also information about your computer hardware and software that is automatically collected by the Jacksonville Sheriff's Office. This information can include: your IP address, browser type, domain names, access times and referring Web site addresses. This information is used by the Jacksonville Sheriff's Office for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Jacksonville Sheriff's Office Citizen's On-Line Reporting System.

The Jacksonville Sheriff's Office encourages you to review the privacy statements of Web sites you choose to link to from the Jacksonville Sheriff's Office site so that you can understand how those Web sites collect, use and share your information. The Jacksonville Sheriff's Office is not responsible for the privacy statements or other content on Web sites outside of the Jacksonville Sheriff's Office and the Jacksonville Sheriff's Office family of Web sites.

#### **Use of your Personal Information**

The Jacksonville Sheriff's Office collects and uses your personal information to operate the Jacksonville Sheriff's Office Citizen's On-Line Reporting System. The Jacksonville Sheriff's Office may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

The Jacksonville Sheriff's Office does not sell, rent or lease its Citizen's On-Line Reporting System user lists to third parties. The Jacksonville Sheriff's Office may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, or provide

customer support. All such third parties are prohibited from using your personal information except to provide these services to the Jacksonville Sheriff's Office, and they are required to maintain the confidentiality of your information.

The Jacksonville Sheriff's Office Web sites will disclose your personal information only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on the Jacksonville Sheriff's Office; (b) protect and defend the rights or property of the Jacksonville Sheriff's Office; and, (c) act under exigent circumstances to protect the public.

### **Use of Cookies**

The Jacksonville Sheriff's Office Web site uses "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, a cookie helps the Jacksonville Sheriff's Office recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same the Jacksonville Sheriff's Office Web site, the information you previously provided can be retrieved, so you can easily use the Jacksonville Sheriff's Office features that you customized.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Jacksonville Sheriff's Office services or Web sites you visit.

### **Security of your Personal Information**

The Jacksonville Sheriff's Office secures your personal information from unauthorized access, use or disclosure. The Jacksonville Sheriff's Office secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other Web sites, it is protected through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

### **Changes to this Statement**

The Jacksonville Sheriff's Office will occasionally update this Statement of Privacy to reflect company and customer feedback. The Jacksonville Sheriff's Office encourages you to periodically review this Statement to be informed of how we are protecting your information.

